

Chapter 14

Dance Leader Support

14.1 Support for OACA and RDTA

- a) Upon application in writing to the Treasurer by the Chair of the dance leaders' association, EOSARDA provides both the Ottawa Area Callers' Association (OACA) and the Round Dance Teachers' Association (RDTA) with an annual grant of \$250 grant to help with their operating expenses.

14.2 Dance Leader Bursaries

- a) Bursaries from EOSARDA are also available to Dance Leaders and prospective Dance Leaders to assist them in developing their dance leader skills by attending various workshops, and training courses.
- b) The EOSARDA Board of Directors has approved the establishment of an annual fund of \$1,500 for this purpose.

14.3 Eligibility

- a) Application for a Dance Leader Bursary may be made by any active Dance Leader who is a Member in good standing of EOSARDA.
- b) Application for a Dance Leader Bursary may also be made by any prospective Dance Leader who is a Member in good standing of EOSARDA and has demonstrated a desire to become a qualified Dance Leader in Eastern Ontario.
- c) An applications by prospective Dance Leader must be supported by a business plan that shows how the training received will be put into practice within the region served by EOSARDA. Pre-approval in principle of any such application prior to any expenses being incurred is recommended.
- d) At the discretion of the Treasurer, the OACA and the RDTA representatives on the EOSARDA Board of Directors may be consulted as to the reasonableness of business plans that come within the purview of their respective associations.

14.4 Limitations

- a) Bursaries are allocated on a first-come, first-served basis until such time as the funds set aside for this purpose in any dance year are exhausted.
- b) Bursaries are limited to a maximum of 50% of expenses incurred to a maximum of \$250 per training event.
- c) Bursaries are only paid in respect of completed workshops or training courses. Applications must be supported by copies of invoices and expenses must have been incurred within the current dance year.
- d) While there is no limit to the number of bursaries an individual may receive in a dance

year, priority will be given to those who have not received a bursary within the previous 12 months.

14.5 Process

- a) Application for a bursary should be made to the Treasurer of EOSARDA.
- b) Application may be made at any time during the course of a dance year, subject to paragraph 14.4 a) above.
- c) The Treasurer will review the application for completeness and will ensure that it meets all criteria for obtaining a bursary. Incomplete applications will be returned to the applicant with explanation and may be resubmitted at a later date. For the purposes of determining priority of application, the date of receipt of an amended application will be the date on which it is received by the Treasurer.
- d) Where the Treasurer is of the view that an application from an active Dance Leader meets all applicable criteria, the application may be processed and payment made as per the claim.
- e) Notwithstanding the foregoing, the Treasurer may, at his or her discretion, refer any application to the Board for its review, approval or rejection.
- g) Bursary applications from a prospective Dance Leader, if judged complete by the Treasurer, require approval of the Board prior to compensation being provided.
- h) The Board's decision in any such matter is final.

