

Meeting Record – EOSARDA Board Meeting

Saturday, 28 April 2018
11:00 - 12:30 pm
St. Andrew's Presbyterian Church
425 Centre St. (between Dibble and James, East)
Prescott, Ontario

ATTENDEES:

Gavin Currie	Robb Dunlop	Ann Davelaar
Barb Englehart	Arlo Speer	June Tripp
	Dave Western	

ABSENTEES:

François Desmarais	Rene Dick	Bob Pitruniak
Jim Sawtell	Bob Summers	

1. **Call to Order**
 - 1.1. Agenda accepted as presented – Dave Western
 - 1.2. Opening Remarks Attached as Appendix A – Dave Western

2. **Previous Minutes**
 - 2.1. Approval of Minutes of 25 March 2018 Board Meeting – Arlo Speer
MOTION: Englehart // Currie that the meeting record be accepted as presented.
CARRIED

3. **Reports**
 - 3.1. Operations Committee
 - Treasurer's Report Attached as Appendices B & C - Dave Western
 - Registrar's Report Attached as Appendix D - Barbara Englehart
 - 3.2. Dance Committee
 - General Attached as Appendix E - Barbara Englehart
 - Swing into Spring Attached as Appendix F - Arlo Speer
 - 3.3. Publicity & Promotion Committee No Report
 - 3.4. Club Liaison, Recognition and Awards - Ann Davelaar
Attached as Appendix G
 - 3.5. Information Technology Committee - Arlo Speer
Attached as Appendix H
 - 3.6. Ottawa Area Callers' Association No Report
 - 3.7. **MOTION:** Dunlop //Currie that the reports be accepted as presented. **CARRIED**

4. **Business Arising from the Minutes**
 - 4.1. Training Bursaries for Club Leaders, final assessment, Phase 3 – Arlo Speer
Item 5.3 - 17 September 2017/Item 4.1 21 January 2018
Summary of the assessment attached as Appendix I

- 4.2. Requirement to file financial statements No Report
- 4.3. EOSARDA Procedures Manual - New Chapter 27 Swing into Spring - Arlo Speer
 Item 5.3 from 25 March 2018
 The revision approved at the last meeting has now been posted.
- 4.4. Unregistered dancers - Update – Dave Western
 Item 4.4 March 2018
 Summary update is attached as Appendix J
- 4.5. Budget 2018/2019 (revised) – Dave Western
 The revised budget is attached as Appendix K

5. New Business

- 5.1. Board Nominations for 2018/19 - Dave Western
 Six nominees will be presented by the Board:
 Gavin Currie Ann Davelaar Barb Englehart
 Bob Pitruniak Arlo Speer Dave Western
- 5.2. Finalizing Agenda for Council - Dave Western
 Slight revisions were made to the agenda for this afternoon
- 5.3. EOSARDA Procedures Manual - Revised Chapter 3 Annual Registration Process
 Revised Chapter attached as Appendix L - Barbara Englehart

MOTION: Englehart/Davelaar that the document as attached at Appendix L be incorporated into the EOSARDA Procedures Manual as Chapter 3. **CARRIED**

- 5.4. Recording Secretary for next Board Meeting – Arlo Speer
 Once the new Board is established, we will agree on the date for the next meeting.
 10 June is suggested as a possible date.

6. Next Meeting

10 June 2018
 Location: to be determined

Appendix A: — Chairman's Opening Remarks

I would like to start this meeting by thanking each and every one of you for your service to the square and round dance community this past year. It may not always feel like it, but by your generous donations of time and effort, you have made and continue to make a real difference.

This past year, this Board has had to deal with a number of difficult issues while at the same time watching the number of dancers continue its steady decline. In the face of these challenges, you have shown strength and perseverance. It has been a pleasure working with all of you over the past year.

This afternoon we will be forming a new Board to take us into Dance Year 2018/19. I was hoping that we would all be going forward together into the new year, but this is not the case. For a variety of reasons, 7 Directors have indicated that they are unable to serve on the Board again next year. We will be bidding farewell to: François Demarais, Rene Dick, Robb Dunlop, Ron Gardner, June Tripp, Jim Sawtell, Bob Summers.

Fortunately, Rene is willing to continue as Editor of Square Time and Bob Summers has agreed to continue to be our Web Master.

It is my understanding that next year, the Callers association will be represented by Wendy VanderMeulen. If Wendy cannot attend a Board meeting for any reason, her colleagues have agreed to attend in her place. So, who knows, we may yet see François back at this table at some future point.

Six Directors have indicated their willingness to serve on the Board again next year. They are: Gavin Currie, Ann Davelaar, Barbara Englehart, Bob Pitruniak, Arlo Speer and me. A number of new Directors will have to be recruited if the Board is to be able to function properly next year. This will be just one of the issues we will have to address this afternoon.

Dave Western,
President

Appendix B: — Treasurer’s Report

1. Current results

Attached is my report that provides Board members with a year to date month-by-month summary of our revenues and expenses. This report also shows Board members the numbers for last year’s operations, so comparisons can be made quickly. This report also shows Board members the current year’s budget figures, so Board members can measure our year to date results against our budget. Please be sure to print this report in landscape mode – it is MUCH easier to read that way!

This data is reconciled (accurate) to 31 March 2018. Since our last meeting I have received and paid the final expense for Frosty Fling so the financial details for that dance should now be closed. Our President’s efforts to locate dancers who have not paid EOSARDA registration fees has started to result in paid fees - \$24.00 so far with a bit more promised to come.

The “accounts payable” line records the amount of outstanding cheques at the end of the month that have not yet been deposited by the people to whom I wrote the cheques. Currently still outstanding is a refund chq to Harbour Lites for \$6.00.

2. Comments

We are now closer to our year end and currently showing a profit of around \$1,400. 00. I do not anticipate significant revenues before year end other than SquareTime advertising fees. There will still be expenses coming and those will mostly be associated with graduation. There will also be additional fees payable to Federation for dancers who have registered since about January – I will be grouping them all in one payment when we receive all the registration fees.

3. Financial Compliance

Still little accomplished – I have not been home much.

Bob Pitruniak
Treasurer, EOSARDA

Appendix C: — Current Financial Statement

This information has been omitted from the on-line version but is available upon request.

Appendix D: — Registrar’s Report

Mar.2018	As of	As of Apr. 2017	Difference April 2018 vs April 2017	New Dancers by Club (new to the activity)	
NOTE: The numbers in this report represent the number of registered dancers.					
NEW SQUARE DANCERS	126	131	-5	Bay Waves	3
so far 105 are new to the activity				Grenville Gremlins	4
RETURNING SQUARE DANCERS	583	650	-67	Harbour Lites	7
				Kanata Squares	6
NEW ROUND DANCERS	2	11	-9	Limestone Dancers	6
				Meri Squares	18
RETURNING ROUND DANCERS	51	51	0	Mississippi Squares	9
				Napanee Pioneers	8
NEW LINE DANCERS	31	27	4	Ottawa Date Squares	10
				Quinte Twirlers	14
RETURNING LINE DANCERS	25	24	1	Saturday Squares	0
				Seaway Squares	0
TOTAL TO DATE	818	894	-76	Stone Bridge Squares	0
				Swinging Bs	12
CUERS, CALLERS, LEADERS AND PARTNERS	27	22		Swinging Swallows	8
New: Francois Desmarais & Ron Gardner				Village Squares	0
TOTAL MEMBERSHIP TO DATE	845	916	-71	TOTAL	105
TOTAL CLUBS TO DATE	31	30		NOTE: New Club Registered: Glengary Tartans	
TOTAL ASSOCIATIONS TO DATE	3	3			

Appendix E: — Dance Committee Report

FROSTY FLING 2018

The Frosty Fling took place Saturday, February 3, 2018.

Callers: John Charman and Wendy VanderMeulen

Cuers: Jean & Don Clingin

Ribbons: \$10 in Advance - \$12.00 at the door.

Light refreshments were served ... Sweets & fruit, coffee & tea.

Taggerwear provided an assortment of dance clothing and shoes.

The dance was attended by 125 dancers represented by 16 Clubs and 1 association. The highest attendance was from Meri Squares (22) followed by Mississippi Squares (19) and Lockits (14)

Compared to 2017- 150 Dancers - 17 Clubs and 1 association.

Although the dance was successful, we need to look at how we can increase the numbers for 2019.

FALL FEST 2018

The future of Fall Fest is to be determined at the Council of Dancers meeting.

Fall Fest 2017 was extremely disappointing with 96 dancers representing 16 clubs in attendance. This is especially so since Fall Fest 2016 was attended by 140 dancers and 20 clubs. It is interesting to note however, that the same number of pies were consumed.

Some feedback has been received as to what perhaps could have been done better which will be taken into consideration by the dance committee. The question is will those suggestions make a significant difference to the outcome? Council of Dancers to decide what should be done in terms of Fall Fest. Should EOSARDA keep trying?

Appendix F: — Swing into Spring Report

With less than a month to go until the Friday to Sunday (4-6 May) event at the South Grenville District High School in Prescott, Ontario, registration for *Swing into Spring* 2018 has now passed the 120 mark. As we get closer to the event, registrations are now arriving more frequently than in past months.

Our webpage (http://www.eodance.ca/SIS_home_page.php) and Facebook page (<https://www.facebook.com/PrescottSIS>) remain active and seem to be getting a good amount of attention. The committee's promotional campaign has included direct mailings to prospective attendees, EOSARDA Bulletins, as well as word-of-mouth contact through clubs and club members. Watch for the *Swing into Spring* item in the next Square Time!

The committee's main work since its last report has been focused on double-checking arrangements for this year's event and putting together a group of volunteers to assist during the weekend. Sign-up sheets at this month's Council of Dancers meeting will outline the tasks for which we are seeking help. Those sheets provide further information. We hope, as for past events, that SVSRDA, EOSARDA, local dancers and clubs will provide their assistance and help the committee provide a first-rate, high-calibre square and round dance weekend.

The *Swing into Spring* committee looks forward to seeing not only dancers from our immediate area but others from farther away at Prescott in just under 3 weeks!

Submitted March 2018, by
Regina Gerhard, Liaison to SVSRDA & Arlo Speer, Liaison to EOSARDA

Appendix G: — Club Liaison, Recognition and Awards Report

Club Recognition – Anniversaries

As a follow-up to the March 19 Bulletin regarding notable upcoming club Anniversaries, a list will be maintained on an ongoing basis, as requests come in for EOSARDA's participation. The Board will consider these requests from time to time, as appropriate.

Club Visit Dangle Program

A Dance Dangle Application Bulletin was sent out on March 12, reminding those dancers who have already completed their Applications to send me their forms, either electronically or by snail-mail. Those intending to add Swing into Spring to their Application, were told they could submit their forms later; however, the sooner done, the better, so that they would not forget to do it, even though they have until August 30.

I will draw up and maintain a list, as well as copies of the Applications and relevant emails as time goes forward. In the Fall, gold and silver dance dangles will be ordered and distributed.

New Dancer Celebrations

In March, the 2018 Final New Dancer Club Visit List was circulated to all Board Directors, who then chose the clubs they wanted to visit. At the Board Meeting, packages for New Dancer "graduates" were distributed and relevant oral instructions were also given. A summary of these Instructions was subsequently emailed to the six Visiting Directors. Club visits will take place in April and May. There have been more recent adjustments to the numbers of packages needed.

All Visiting Directors will be required to submit a Written Report on each club visited. I expect to present a summary of these Reports, and related matters, at the June 3 Board Meeting. A final summary of New Dancer Celebrations will be presented, if necessary, at the September 16 Board Meeting, and definitely to the November Meeting of the Council of Dancers.

Ann Davelaar

Appendix H: — Information Technology Committee

Website Temporarily Closed to Changes

The website will be closed to changes from 10 April until the 24 April. Arrangements have been made to post the latest Square Time during this period, as soon as the material is available for publication.

Committee Page

A new page and associated menu items have been created to list:

- Information about EOSARDA Standing Committees, and
- A listing of the committees and the members of each.

Publicity Network Document

At the March EOSARDA Board meeting, there was discussion about posting materials from the Publicity Network. That document (and Excel spreadsheet) has been reviewed and it seems that the document requires some amount of editing before it is suitable for posting on the website.

We remain ready to post the material, once it has been edited into a suitable format for the website.

EOSARDA Bulletins

March saw 19 EOSARDA Bulletins issued; so far in April, there have been 10 Bulletins.

The number of subscribers has risen to 115 and the open rate for our Bulletins remains high ... an average of over 56% for the past month.

More of those submitting materials are asking for a reminder message closer to the event's date. The ability to schedule messages for future distribution is a feature that may be beneficial to many of those submitting bulletins!

Appendix I: — Assessment of Training Bursaries for Club Leaders

Related to:

Item 6.5 – 11 June 2017 Meeting

Item 5.3 – 17 September 2017 Meeting

Item 4.1 – 14 January 2018 Meeting

Item 4.1 – 14 January 2018 Meeting

Item 4.1 – 28 April 2018 Meeting

In June 2017 the EOSARDA Board agreed, on an experimental basis, to provide financial support to two members of a member club who wished to complete a Communications Workshop offered by Volunteer Ottawa. The Board supported the training on the condition that the members who attended the workshop agreed to complete a 3-phase assessment of the impact and benefits of the workshop.

Three phases of evaluation were used to answer three basic questions:

1. How did the trainees feel about the training they received?
2. What new knowledge, understanding and skill did the trainees gain from the training and were there changes in the trainees' at-the-club behaviours?
3. What impact did the new learning and behaviours have on the club's activities and operations?

Phase 1 of the assessment addressed the first question by reviewing course content and course procedures to provide a general overview of the participants' satisfaction with the course. This phase was completed during the summer of 2017. Phase 2 of the assessment addressed the second question by considering new skills acquired by the trainees as well as their progress in applying the course objectives to their work at the club. This phase was completed in December of 2017. Phase 3 addressed the third question by examining the ways in which the clubs benefitted from the club leaders' training. This phase was completed in April of 2018.

The first phase of the assessment indicated a well-organised course delivered in a professional manner by a knowledgeable facilitator. The course was offered in a comfortable Ottawa-based setting that was conducive to learning. Each trainee identified learning elements from the course that she anticipated being able to apply to work within her club. In general, the trainees reported positive feelings about the programme.

The second phase of the assessment indicated that the training provided the trainees with skills that helped them with their work at their clubs. The club leaders cited two skills in particular as providing success in their club work: detecting and appreciating the communication styles that are most effective for dealing with specific individuals and listening fully to alternate ideas before creating a response (rather than beginning to formulate counter arguments while listening). The participants also identified that the limited amount of supervised practice available during the workshop followed by working essentially on their own without a source of support and help in applying the new skills made for slow mastery of the course skills. Both trainees reported that the course has helped "somewhat", based on a scale of "*a great deal*", "*somewhat*", "*less than I had hoped*", and "*hardly at all*". In general, the trainees were able to identify areas in which the course provided improvements in knowledge and understanding, allowing them to address situations in their club in new ways.

The third and final phase of the assessment involved both personal assessments by the trainees and comments from club members. Trainees provided specific examples of areas where club activities have become more effective following completion of the training. As well, members of the club identified high levels of enthusiasm displayed by the trainees along with what they called a “let’s do it attitude”. Club members also identified that the trainees were able to express themselves very clearly, directly and warmly. While it’s not uncommon to find some club members tied to old-school thinking and a desire to keep things the same, trainees reported that skills from the training helped them introduce and get buy-in for novel approaches that ended up producing positive results. In general, the trainees and club members were able to identify examples of new initiatives and improvements to previous practices that have become possible following completion of the training.

The three phases of the assessment indicate that each trainee:

1. has a positive feeling about the programme – a feeling that has continued throughout nearly a year of working in her home club
2. can identify areas of knowledge and understanding gained from the training and can pinpoint ways that knowledge and understanding has changed her behaviour at her club
3. can point to activities within her club that have become more effective or efficient with their application of elements gained from the training.

Not surprisingly, each of the trainees is supportive of EOSARDA continuing to provide similar assistance to others. They have indicated that members of the club executives, chairpersons of club committees, and club members who take an active role in club activities could be future candidates for support for such training. The trainees recognise that if EOSARDA were to become a member of Volunteer Ottawa, then any member of an EOSARDA club could have access to training sessions at a reduced cost – a cost that would be less than providing individual subsidies to individual trainees.

Appendix J: Unregistered Dancers

Over the course of the past dance year, concerns were raised that some dancers in our region might not be registered with EOSARDA. Consequently, we initiated a review of our registration data which raised a number of concerns. Acting on this information I approached the persons in question with a view to determining whether our concerns were well founded. In some cases, they were not, and we were able to correct our records, but in a relatively few cases the dancers in question were not registered. All have promised to correct this situation and I know that some registrations have already been received.

In the course of our investigation into this matter, questions were raised about whether there is an obligation on the part of dancers to pay the annual registration fee and if there is, who is responsible for ensuring compliance with this requirement.

A review of practices across the region indicates that most of our clubs do a pretty good job of ensuring that those who dance with them on a regular basis are registered either with that club or another club. This is usually done via two simple questions along the lines of:

“Is this your home club?” and “If not, what is your home club?”

However, this is not a universal practice. A few clubs place the onus on dancers to voluntarily indicate that they are not registered. Not all do.

The Association’s Constitution and By-laws provide for the establishment of fees or dues, it is my opinion that such fees are mandatory and that it is the responsibility of our Member clubs to take appropriate measures to encourage compliance with this requirement.

To further clarify the situation a draft Motion amending the By-laws was drafted and circulated to the Board last week. Further to suggestions from some Directors, the wording of the draft Motion was amended slightly. However, there were no objections to the thrust of the Motion. Consequently, Council support for the Motion will be sought this afternoon.

Appendix K: — Budget 2018/2019 (revised)

	EOSARDA 2017-2018	Budget 2017/18	Projected Finals 2017/18	Budget 2018/19	Cash on Hand for 2019/20
	Bank	\$16,675.82	\$16,080.38	\$16,080.38	\$12,801.38
	GIC	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
	Petty cash				
	Total Cash	\$26,675.82	\$26,080.38	\$26,080.38	\$22,801.38
	Accounts Payable				
	REVENUE				
R1	EOSARDA Dues	\$5,825.00	\$5,500.00	\$5,500.00	EOSARDA Dues
R2	Fall Fest	\$1,176.00	\$1,151.00	\$0.00	Fall Fest
R3	Frosty Fling	\$1,850.00	\$1,363.00	\$1,400.00	Frosty Fling
R4	Square Time	\$1,900.00	\$1,300.00	\$1,300.00	Square Time
R5	Interest	\$40.00	\$160.88	\$40.00	Interest
R6	Misc	\$0.00	\$5.00	\$0.00	Misc.
	Total revenue	\$10,791.00	\$9,479.88	\$8,240.00	Total revenue
	EXPENSES				
E1	Fall Fest	\$1,120.00	\$1,089.22	\$0.00	Fall Fest
E2	Frosty Fling	\$1,100.00	\$882.38	\$1,000.00	Frosty Fling
E3	OACA Annual Grant	\$250.00	\$0.00	\$250.00	OACA Annual Grant
E4	Dance Leader Training Subsidy	\$1,500.00	\$250.00	\$1,500.00	Dance Leader Training Subsidy
E5	Club Leader Training	\$125.00	\$0.00	\$0.00	Club Leader Training

E6	New Dancer Recruiting Subsidy	\$2,000.00	\$1,134.82	\$2,000.00	New Dancer Recruiting Subsidy
E7	Young Dancer Initiative	\$8,000.00	\$0.00	\$0.00	Young Dancer Initiative
E8	Badges	\$83.90	\$83.90	\$84.00	Badges
E9	Bank Fees	\$0.00	\$0.00	\$0.00	Bank Fees
E10	OSRDF/CSRDF Dues	\$3,800.00	\$3,450.00	\$3,500.00	OSRDF/CSRDF Dues
E11	OSRDF Mtg Travel Exp	\$140.00	\$140.00	\$140.00	OSRDF Mtg Travel Exp
E12	EOSARDA Travel Expenses	\$210.00	\$400.00	\$400.00	EOSARDA Travel Expenses
E13	Council of Dancers Mtgs	\$65.00	\$65.00	\$65.00	Council of Dancers Mtgs
E14	Board Meetings	\$275.00	\$275.00	\$275.00	Board Meetings
E15	Office Expenses	\$55.00	\$55.00	\$55.00	Office Expenses
E16	Website Hosting	\$275.00	\$275.00	\$275.00	Website Hosting
E17	Cards	\$50.00	\$50.00	\$50.00	Cards
E18	CSDRDS Pins		\$200.00	\$200.00	CSDRDS Pins
E19	Square Time Printing/Postage	\$1,600.00	\$1,000.00	\$1,000.00	Square Time Printing/Postage
E20	New Dancer Celebrations	\$425.00	\$425.00	\$425.00	New Dancer Celebrations
E21	Visiting dangles	\$300.00	\$300.00	\$300.00	Visiting dangles
E22	Accounting & Legal	\$2,400.00	\$0.00	\$0.00	Accounting & Legal
	Total expenses	\$23,773.90	\$10,075.32	\$11,519.00	Total expenses
	Profit/loss	-\$12,982.90	-\$595.44	-\$3,279.00	

Appendix L: — Revised Chapter 3 EOSARDA Procedures Manual

Chapter 3

Annual Registration Process

3.1 Getting Started

- a) Early August, Registrar prepares letter and registration forms for upcoming dance season.
- b) Mid-August, Registrar sends covering letter and registration forms to clubs and associations either electronically or by regular mail.
- c) As per the instructions on the registration form, clubs and member associations return a completed registration form and payment to the Registrar. Square Time subscriptions with payment are also to the Registrar. The Registrar will advise the Treasurer who in turn advises the Editor of Square Time as to the number of subscriptions and subscriber names.

3.2 Club Contacts

- a) EOSARDA does not maintain a contact list of all registered dancers. As a result, as part of the Fall registration process, clubs and member-associations are asked to identify a Club or Association Contact (Club Contact).
- b) On the basis of this information, the Registrar compiles and circulates a revised Club Contact list to the Board of Directors as early as possible at the start of every new dance year or as early as possible to ensure communications are submitted to the appropriate individuals..
- c) Where circumstances necessitate a change in Club Contact during the year, the club is to send the revised contact information in a timely manner, to the Chair of EOSARDA's Club Liaison Committee (http://www.eodance.ca/associations/eosarda_board_of_directors.php) who will in turn advise all Directors of the requested change.
- d) As the name implies, Club Contacts are EOSARDA's primary contacts with member clubs and associations. It is the Club Contact's responsibility to ensure that information from EOSARDA is distributed appropriately within their club or association.
- e) Clubs may at their discretion choose to designate a separate contact for registration purposes. Where this is the case the registration contact should be identified as such on the club's membership application, as should the regular Club Contact.

3.3 Processing the registration forms (Registrar)

- a) Registrar enters all registration data into a database
- b) Registrar verifies payments received agree with the data submitted by clubs.
- c) Registrar communicates with clubs and associations re discrepancies, if any.

- d) Registrar provides a revised Club Contact List to all members of the Board of Directors for Association use.
- e) After recording all data received, the Registrar deposits all monies received into the Associations's bank account. The Registrar passes Part B of the registration form to along with the deposit slips to the Treasurer.
- f) Registrar forwards the lists of all dancers and Dance Leaders to the Treasurer of the Ontario Square and Round Dance Federation (Federation) for preparation of the membership and insurance certificates.

3.4 Processing the registration forms (Treasurer)

- a) The Treasurer verifies the amounts submitted according to Part B of the registration and Square Times Subscription forms provided by the Registrar, against payments received and confirms any reconciliations required.

3.5 Registering with Federation and Society

- a) Once the registration packages from all Member Clubs and Associations have been properly completed and recorded, the Treasurer issues a cheque to Federation to cover both Federation and Society fees for the new dance year; and submits the Association's registration package to Federation for processing. Payment to Society is made through Federation.

3.6 Certificates

- a) Upon receipt of confirmation of registration, Federation prepares a certificate of insurance and an insurance policy summary for each registered club and mails them directly to the club.
- b) An insurance certificate is also provided to the City of Ottawa on behalf of all Ottawa- based Member Clubs.
- c) Clubs requiring a "Certificate naming a third party as additional insured" are requested to follow the directions found on the Canadian Square and Round Dance Society web page: www.csrds.ca.

3.7 Cost Recovery

- a) The Registrar provides the Treasurer with a summary of expenses incurred during the registration process and copies of all invoices. The Treasurer then invoices Federation for expenses and mailing costs incurred during the registration process.

Chapter 3 - Appendix 1

EOSARDA Club Registration Form - Year 2018/19

PART A: CLUB DIRECTORY INFORMATION

Club Name: _____

Club City/Town/Village _____ Prov: ON

Club Website (if any) www. _____

Dance Location(s) (Name & full address, postal code of church, hall, school, etc) is required:

Please circle all that apply:

Club Type: Square Round Line Other: _____

Other Info: Singles Welcome Couples only Teaching Club Caller Run Executive Run
Handicapped Tapes Community Dance Program Seniors

Square Dance Program: Basic ___ MS ___ Plus ___ A1 ___ A2 ___

Round Dance Program: Beginner ___ Ph.II ___ Ph.III ___ Ph. IV ___ Ph.V ___ Ph. VI ___

Line Dance Program: Beginner ___ Intermediate ___ Advanced ___

Dance Day: _____ Dance Time (start) _____ (Stop) _____ Frequency _____

Dancing starts (month) _____ Dancing stops (month) _____

Caller: Name _____ Caller: Mailing address: _____

Caller: Phone () _____ Email: _____

Cuer: Name _____ Cuer: Mailing address: _____

Cuer: Phone () _____ Email: _____

Club Contact: (Announcements/News)

Name _____

Mailing address: _____

Phone () _____ Email: _____

Club Contact: (Registration)

Name _____

Mailing address: _____

Phone () _____ Email: _____

PART B: EOSARDA DANCER & 2018/19 DUES INFORMATION

Annual Dues

Associations and Clubs = \$8.00 per year

Callers / Cuers / Dance Leaders, their partners, and Dancers = \$6.00 per year.

Dues are paid once per year, in September. ***Club members, Callers/Cuers/Dance Leaders and their partners and dancers are required to pay dues to one (1) club only.***

Club/Association: _____ 1 X \$8.00 = Dues each
\$8.00

Square Dance

Callers and Partners: # _____ X \$ 6.00 = \$ _____

Number of New Dancers: # _____ X \$ 6.00 = \$ _____

(New to Square Dancing)

Number of New Dancers: # _____ X \$ 6.00 = \$ _____

(New to Club)

Number of Returning Dancers # _____ X \$ 6.00 = \$ _____

Round Dance

Cuer and Partner: # _____ X \$ 6.00 = \$ _____

Number of New Dancers: # _____ X \$ 6.00 = \$ _____

(New to Round Dancing)

Number of New Dancers: # _____ X \$ 6.00 = \$ _____

(New to Club)

Number of Returning Dancers # _____ X \$ 6.00 = \$ _____

Line Dancing

Dance Leader and Partner: # _____ X \$ 6.00 = \$ _____

Number of New Dancers: # _____ X \$ 6.00 = \$ _____

(New to Line Dancing)

Number of New Dancers: # _____ X \$ 6.00 = \$ _____

(New to Club)

Number of Returning Dancers: # _____ X \$ 6.00 = \$ _____

Total dues payable to "EOSARDA Inc" _____

(Please mail your cheque and completed forms to:

EOSARDA Registrar: Barbara Englehart, 32 Midwood Private, Ottawa, ON K2J 5L7

Home: 613-692-1448

Email: registrar@eosarda.ca)

The approximate number of dancers of all levels, including members, guests, non members, and visitors, etc. who dance at your club on an average dance night is: _____

Signature of Club Treasurer

Date 2018

613-_____
Telephone number

PLEASE RETURN THE COMPLETED FORMS AND PAYMENT NOT LATER THAN 15 OCTOBER 2018 to:

Barbara Englehart, 21 Midwood Private, Ottawa, Ontario K2J 5L7

PLEASE ATTACH A LIST OF THE NAMES OF ALL PERSONS BEING REGISTERED BY YOUR CLUB FOR 2018/19 - TEMPLATE NEXT PAGE.

CANADIAN SQUARE & ROUND DANCE SOCIETY

Dancers must register in order to obtain Federation / Society Membership / Insurance Please print your name on the form below and submit with registration forms

CLUB NAME

SURNAME	<u>FIRST</u>