

- SVSRDA had asked EOSARDA to send a representative to its annual meeting in October. That request was subsequently withdrawn.
- 4.2. Signing Authorities - Bob Pitruniak
(Item 5.2 - 17 Sept. 2017)
Signing officers as approved at the September meeting have now been established at the Bank
- 4.3. Schedule of future Meetings for 2017/18 - Bob Pitruniak
(Item 5.4 - 17 Sept. 2017)
Bob will verify dates and provide information to the Board early in the coming week.
- 4.4. Requirement for EOSARDA to file financial statements - Bob Pitruniak
(Item 5.5 - 17 Sept. 2017)
The Executive Committee recommends that (a) EOSARDA bring its compliance up to date for federal and provincial reporting requirements in respect of our incorporation, and (b) the Treasurer and Vice-President approach two possible sources of professional assistance to determine what help each could provide and the associated cost.
The Treasurer and Vice-President will report the two quotations back to the Board at the next meeting.
- 4.5. Young Dancer Initiative - Dave Western
(Item 5.7 - 17 Sept. 2017)
Nothing to report.
- 4.6. Draft Committee Budgets - All Committee Chairs
(Item 6.3 - 17 Sept. 2017)
The Treasurer has received submissions from committees and blended them into a very preliminary budget for the 2017-18 year – Attached as Appendix H
- 4.7. Dance Leader Compensation - Dance Committee
(Item 6.4 - 17 Sept. 2017)
The Dance Committee and Callers Association will continue liaison provide a joint submission to the Board in November or January.

5. New Business

- 5.1. Agenda for November Council of Dancers - Dave Western
 - Report on 2016/2017 financial issues
 - Acceptance of 2017/2018 budget
 - EOSARDA Membership in Volunteer Ottawa (Item 6.1 - 17 Sept. 2017)
 - Reviving the EOSARDA Eagles (Item 6.2 - 17 Sept. 2017)
 - Financial reporting requirements as a corporation
 - Festival 2018 in London
 - Buses
 - Dances to support Festival 2018
 - Best Practices:
 - recruiting dancers
 - retaining dancers
 - advertising events
 - Refreshments

- Baked goods

5.2. Additional Swing Into Spring committee member - Arlo Speer

- The committee currently has more members with ties to SVSRDA than to EOSARDA
- The committee could benefit from someone with advertising expertise
- Can anyone suggest an EOSARDA-affiliated individual with advertising expertise who might be interested in joining the Swing Into Spring committee?
- Suggestions should be forwarded to Arlo at secretary@EOSARDA.ca

5.3. Recording secretary for November and January meetings - Arlo Speer

- Arlo will be absent for these 2 meetings, and for the Council of Dancers meeting. Robb offered to fill in as recording secretary for these meetings; however, it would be good to identify a back-up in case Robb is not able to attend one or both of those meetings.
- Ron offered to fill in as recording secretary if Robb is not able.

6. **Next Meeting**

Sunday 19 November 2017 -- Ottawa Citizen Board Room
12:00 – EOSARDA Board meeting
13:30 – Council of Dancers meeting.

Summary of Action Items from the meeting:

Item 3.1 – The **Treasurer** will circulate an updated financial report within two weeks.

Item 4.1 – The **President** will make contact with clubs from outside of the greater Ottawa area once club contact information from this year's registrations becomes available.

Item 4.3 – The **Treasurer** will book facilities at the Ottawa Citizen (and other locations, if the Citizen boardroom is not available) and notify the board of the dates and locations for future meetings early in the coming week.

Item 4.4 – The **Treasurer** and **Vice-President** will approach two possible sources of professional assistance to determine what help each could provide and the cost associated with bringing up to date our compliance with federal and provincial reporting requirements in respect of our incorporation. They will report at the November board meeting on the two quotations received, providing a recommendation for further action.

Item 4.6 – The **Treasurer** will blend submissions from committees into a budget proposal for our next Board meeting and then to the Council of Dancers Meeting.

Item 4.7 – The **Dance Committee** and **Callers Association** will continue liaison to provide to the Board in November or January a joint submission on dance leader compensation.

Appendix A – Chairman’s Opening Remarks

Last year at this time we were coming to terms with two unexpected and unwelcome events. Our long-time friend and colleague, Bruce Warner was seriously ill and Andy Himberg-Larsen had announced that he was leaving Ottawa. Well, Bruce passed away, Andy moved away to be followed by the loss of Richard and Ben and somehow we managed to keep going.

Now here we are in another dance year with all of its, as yet unknown, challenges, joys and heartbreaks.

While it is still too early to be certain of the final results of the Fall Recruiting Drive, Barbara will give us a preliminary look at how we are doing. Will the number of registered dancers continue to decrease, plateau or even - dare I say - increase?

How will our clubs fare this year? Will we lose any? Will we see new ones created? Will we be able to find a solution to the woes that Round Dancing is experiencing? How will our new Callers make out? Will we lose any more experienced Callers? Will the Sens win the oh - delete that one.

As a wise man once said, the answer to these questions and many more is “Maybe”.

But the challenge for this Board is not to predict the future. It is rather to try and find ways to mold it into the kind of future that we want it to be. To that end, we need to continue to do everything in our power to encourage new dancer recruitment and experienced dancer retention.

As a Board, we need to work with, and fully support the efforts of our member clubs; attend their dances; provide advice and guidance when needed; and provide financial assistance when appropriate. And we need to be seen to be doing these things. So when you are out and about, don’t forget to wear your EOSARDA badge and to sign is as an EOSARDA rep. They won’t know if you don’t tell them.

Over the past several years, we have recruited a number of new dancers who are starting to make their presence felt at the club level. As a result we are beginning to see new ideas and initiatives being brought forward. While striving to retain that which drew us to dancing in the first place, we need to encourage new

initiatives and avoid statements like “That’s not how we do things.” and “We tried that once and it didn’t work.”.

Also, in drawing up our work plans for the new year, we need to keep in mind that EOSARDA does not exist in a vacuum. In order for us to be successful, what we do has to be meaningful and useful to our members.

- Regional dances have to meet dancers’ needs and expectations;
- Square Time has to provide meaningful and timely information that clubs and dancers can use;
- EoDance has to continue to be relevant and useful;
- We have to support and assist clubs in their recruiting efforts;
- Recognition and Awards have to be timely and appropriate; and
- Information to and from our member clubs must flow freely.

Given the extent of our region and the reduced size of this year’s Board, we have quite a challenge ahead of us. While it would be great to have more hands to share the work, I am sure that I can count on all of you to do your best to help us meet and overcome this challenge.

Appendix B – Registrar’s Report

EOSARDA 2017-2018 REGISTRAR'S REPORT AS OF OCTOBER

	As of June 2017	As of October 2017	As of October 2016	Difference from October 2016	New Dancers by Club (new to the activity)	Teen Dancers
NEW SQUARE DANCERS	137	41	32		<i>Bay Waves</i>	
new to the activity					<i>Grenville Gremlins</i>	4
RETURNING SQUARE DANCERS	650	289	214		<i>Harbour Lites</i>	
					<i>Kanata Squares</i>	
NEW ROUND DANCERS	10	0	0		<i>Limestone Dancers</i>	
new to the activity					<i>Meri Squares</i>	18
RETURNING ROUND DANCERS	51	0	40		<i>Mississippi Squares</i>	
					<i>Napanee Pioneers</i>	
NEW LINE DANCERS	33	10	25		<i>Ottawa Date Squares</i>	
					<i>Quinte Twirlers</i>	11
RETURNING LINE DANCERS	24	21	22		<i>Stonebridge Squares</i>	
					<i>Swinging B's</i>	
TOTAL TO DATE	905	361	333		<i>Swinging Swallows</i>	8
					Total	41
						3
CUERS, CALLERS, LEADERS AND PARTNERS	22	6	8			
TOTAL MEMBERSHIP TO DATE	927	367	341			
TOTAL CLUBS TO DATE	30	14	14			
TOTAL ASSOCIATIONS TO DATE	3	3	2			

Appendix C – Dance Committee Report

Fall Fest is a week away....

Date: October 22, 2017 (Sunday, 2:00-4:30 pm)

Flyers have been mailed to the Clubs and there is a copy on the Eodance website.

Callers: Dave Hutchinson and Brian Crawford

Cuer: Jean & Don Clingin

Refreshments: Assorted Pies with whipped cream, fruit trays.

Ribbon prices are the same as last year... \$10 in advance and \$12 at the door

Clothing Vendors: Dancing Princess and TaggarWear

Ribbons were ordered, received and have been mailed to the Clubs.

Dance leader agreements have been sent out...2 out of 3 returned...

Village Squares will help with set up, registration, share the wealth however there are still spots to fill. Registration desk from 2:45-3:15.... and Share the Wealth from 2:15-2:45 and 2:45-3:15.

Gavin has offered to set up the coffee, tea and water....

Ann Davelaar and Marie Currie have offered to help June set up the refreshments. Dave Currie will also assist where needed.

FROSTY FLING 2018

The Frosty Fling is scheduled for February 3, 2018 from 2:00-4:30 pm.

The application has been submitted to St. Patrick's High School. No confirmation received as yet.

Dance committee will plan to meet in as early as possible in November to discuss details for Frosty Fling.

Appendix D – Club Liaison Committee

Club Visit Dangle Program

There are currently 24 dancers listed. There are 21 Gold level danglers and 3 at the Silver level. The danglers will be ordered this week.

Harbour Lites	9
Meri Squares	1
Mississippi Squares	9
Swinging Bs	3
<u>Village Squares</u>	<u>2</u>
Total =	24

Square Time

The first edition of Square Time, Volume 63.3, went to print and was uploaded last week with the participation of 19 clubs. There is a total of 40 pages. There was a learning curve in who was responsible for payment of printing and ads for example. I also wondered about the best way to reach out to clubs that didn't submit. I was very thankful to have the help from EOSARDA members who have helped produce it in the past.

For the December edition, on request, we have moved the publication date to earlier in the month in order for it to be out before the holiday break. The remaining dates for the upcoming editions for the dance year are.

ISSUE 63.4

November 1 – First call for articles and photography by email to the clubs

November 10 – Reminder for Square Time deadlines set

November 15 – DEADLINE Please submit all articles and photography

November 15-22 – Design and layout

November 23 – Files go to the printer

December 3 – Printed copies available for pickup from Gavin Currie and PDF version are available for downloading

ISSUE 64.1

January 12 – First call for articles and photography by email to the clubs

January 17 – Reminder for Square Time deadlines set

January 30 – DEADLINE Please submit all articles and photography

February 1-9 – Design and layout

February 10 – Files go to the printer

February 18 – Printed copies available for pickup from Gavin Currie and PDF version are available for downloading

ISSUE 64.2

March 12 – First call for articles and photography by email to the clubs

March 17 – Reminder for Square Time deadlines set

March 30 – DEADLINE Please submit all articles and photography

April 1-9 – Design and layout

April 10 – Files go to the printer

April 18 – Printed copies available for pickup from Gavin Currie and PDF version are available for downloading

Appendix E – Information Technology Committee

eoDance pages updated:

- News Highlights: Bob Cathcart passing, Swinging Swallows 30th Anniversary, Open House Nights for new dancers
- Open House page: Added
- Square Time page: Added Article Submission Deadlines
Added latest issue of Square Time on-line
- Bulletins page: now displays links to last 10 bulletins from MailChimp and provides a way to add yourself to the bulletin distribution list.
- 35 Bulletins have been issued since the July 2017 change to the MailChimp platform.
- Updated Clubs page with changed information as clubs so informed us.

Modified the “Links” menu to remove the link to the Lakehead Association since they do not have a website.

We have now reverted back to using MailChimp as the main email bulletin distribution tool and are no longer using the PHPlist program.

2017 - 2018 IT Committee Work Plans:

The IT Committee is responsible for establishing and maintaining the Association’s Internet presence including:

- developing and maintaining the Association’s Web Site;
- developing and maintaining the Association’s presence on Social Media sites such as Face Book and Twitter;
- coordinating the posting of club and Association information on Dance Ottawa;
- ensuring that a responsible person is selected to carry out the functions of a Web Master;
- overseeing the activities of the Web Master; and
- Providing the Web Master with advice and guidance as required.

Appendix F – Ottawa Area Callers’ Association

Extract from the OACA October 1st, 2017 minutes

- 1- A quick survey revealed that there are potentially 70 new Dancers in the region.
- 2- A discussion followed on how to handle teaching/calling multiple levels in the same evening at the Club. Geoff Clarke prepared a sheet comparing the official Basic Callerlab program vs. the Club 50 and the Condensed Teaching Method. Many ideas were exchanged. Different approaches were mentioned. It was generally agreed that special evening dances and weather interruptions make it very difficult to teach the whole Basic program in the time available. A consensus seems to be that as long as we agree on what moves can be used at a main dance, it’s left to the Caller and the Club to decide what program will be followed within the Club.

Appendix G – Swing Into Spring

Status Report – Swing Into Spring

The *Swing Into Spring* committee recognizes the importance of establishing clear lines of authority and accountability for improved interaction and communication with the two parent organisations that co-sponsor the annual event. To this end, the committee invited Marlene & Gerald Casselman (the President Couple of the SVSRDA) and Dave Western (President of EOSARDA) to a meeting with the *Swing Into Spring* Committee on Saturday 14 October 2017.

During that meeting, all three parties raised concerns over the need for better communication among the organizing committee and the two co-sponsors of the event. The committee described how it had charged two committee members with the responsibility for communication with each of the two organisations. As a group, the meeting agreed on a schedule for the organizing committee to provide reports coinciding with EOSARDA Board Meetings, SVSRDA General Meetings, and Council of Dancer meetings.

Revisions were made to the “Aims and Objectives” document that guides the operation of the organizing committee. These revisions included:

- Specifying the agreed-upon reporting schedule
- Clarifying that the Mothers’ Day dance is the responsibility of SVSRDA. The *Swing into Spring* committee will cover the overall expenses for the entire weekend. All receipts and costs specific to the Mothers’ Day dance will go to SVSRDA. The expectation is that SVSRDA and EOSARDA volunteers will help throughout the weekend and that posters, refreshments, signage, etc. will remain displayed until the close of the Mothers’ Day Dance, at which time volunteers from both groups will assist with the clean up.
- A provision that any future surplus in excess of \$5,000 would be shared between SVSRDA and EOSARDA.

SVSRDA agreed to review the bookkeeping from past years and propose an amount that represents the portion of SVSRDA’s bank account that is related to *Swing Into Spring*. SVSRDA agreed to provide this estimate before the end of October.

Progress for the 2018 event:

With callers and cuers already confirmed, the committee is awaiting confirmation regarding:

- rental of South Grenville District High School in Prescott (pending our ability to obtain a certificate of insurance for 2018),
- caterers for Saturday lunch and Sunday brunch.

The committee is also exploring options for vendors to display at the event.

The *Swing Into Spring* FaceBook page (www.facebook.com/PrescottSIS/) remains active and is kept current. A link to the Swing Into Spring webpage is provided on both the EOSARDA website (www.eoDance.ca) and the SVSRDA website (www.svsrda.ca)

Submitted Fall 2017, by

Regina Gerhard, Liaison to SVSRDA & Arlo Speer, Liaison to EOSARDA

Appendix H: Preliminary Budget for 2017-18

This information has been omitted from the on-line version but is available upon request.