

EOSARDA Board Meeting

February 21, 2010

Vers 2.0

<p>Attendance</p> <p>EOSARDA members: David Western, Andy Himberg-Larsen, Gerry Sawtell, & Chuck Langtry, Gavin Currie, Linda and Bruce Warner, Ann Christensen, Jean & Don Clingin, Bob Summers, Ziggy Segstro,</p>	<p>Regrets</p> <p>Barbara & Paul Dennison Jim Sawtell Billi Langtry</p>
Date: Sunday, February 21, 2010	
Time 1:30- 4:30	
Place: Main floor Board Room, Ottawa Citizen's Building, Baxter Road, Ottawa	
Opening Remarks	
1. Approval of agenda	Change Frosty Fling to EOSARDA dances
2. Approval of January Minutes	Moved minutes accepted- Bruce Warner Seconded by Ziggy Segstro
3. Reports	
<p>a. Operations Committee President's' Report</p>	<p>1. As directed at last Board meeting letters sent electronically to OACA and RDTA outlining new remuneration policy. There has been no reaction so far from either Association.</p> <ul style="list-style-type: none"> • Hard copies of the letter have been given to RDTA and OACA reps and to the Secretary for our records • A Sympathy card sent to Barb and Peter Joynt on behalf of the Board for the loss of their son • re April Council of Dancers, I have contacted Leslie Hall via Bernie Powers. The Hall is now reserved for April 25, as per CoD's resolution to change the date. I have requested extending time from 11 am to 5 pm to accommodate a Board meeting prior to the CoD. My message has been acknowledged, but no answer as yet. <p>2. After some discussion on various aspects of this issue, the Working Group re-affirmed its intention to present a full report to the Board at the March meeting as agreed at the January Board meeting."</p>
c) Registrar's Report - Bruce Warner	No report
b) Finance Committee	
Financial Report - Bruce Warner	As of this date the bank balance is \$ 11, 840.86 with O/S cheques of \$ 374.97

EOSARDA Board Meeting February 21, 2010

Vers 2.0

	This results in a book balance of \$ 11,465.89 There are no unpaid bills
c) Dance Committee - Gavin Currie	
i) EOSARDA Dances	
Frosty Fling, February 6, 2010	Chuck Langtry reported that the dance was a success with approximately 175 dancers attending. As a result of the higher attendance, the dance was a financial success with a preliminary estimate of a profit of over \$500. As well, through the efforts of Judy MacPhee and her team we were able to submit a cheque for \$1,367.00 to the Heart & Stroke Association, from the sale of gently used clothes. Chuck thanked everyone who helped to make the dance a success. There was a problem accessing the school because the custodian did not arrive on time. Gavin Currie will look into this issue and ensure that, in future, dance coordinators have an emergency contact number in case of similar problems. A full report is attached as appendix B
Jamboree 2010	Jean Clingin reported that preparations were going well but that a support club was still required. Jean distributed ribbons and posters to clubs
August Affair 2010	This dance will not be held this year.
Fall Fest 2010	No one has yet come forward to act as coordinator for this dance and consequently Gavin Currie, as Chair of the Dance Committee, will undertake this role with assistance from other committee members. RDTA will organize the round dance program and Andy Himberg-Larsen will be available to provide advice on the square dance program. Sir Robert Borden HS has been booked for Oct 16. It was reported that Wendy's Elegant Eights has offered to be the support club for the dance.
d) P,P and P Committee - Dave Western	
i) Square Time - Chuck and Billi Langtry	Square Time was going to Press
ii) Ottawa Leisure Guides	Barb Dennison's report on this item will be delayed until the March meeting as she is currently out of the country.
e) Club Liaison Committee - Bob Summers	
f) IT Committee - Bob Summers	Nothing to report
g) Festival 2014 Organizing Committee - Dave Western	1. Registrations are at 108 with promises from quite a few people to have their registrations in to me

EOSARDA Board Meeting

February 21, 2010

Vers 2.0

	<p>shortly. So we are well on our way to reach 200!</p> <ol style="list-style-type: none"> 2. Andy-Himberg-Larsen has come on Board as Program Chair (temporarily) to help us get going and to serve on the Sound Committee. 3. We are desperately in need of people to help us get Flooring (Facilities Group), Hotel Space (Registration Group) and Convention Dress(Education Group) sorted out “sooner than later”. For now, we would be happy for people to work on Committees—even without a group chair. Convention Dress specifically must be in place and outfits “produced” in time for Halifax! 4. Very urgent! We need a recording secretary immediately! 5. Anne Graham is going for a two week holiday and when she gets back, Peter & Karen Courdin should also be back from Florida, we will work on having our next Board meeting as soon as we can after that.
h) OACA	
<p>i) Report - Andy Himberg-Larsen</p>	<p>The Board’s decision on Remuneration at EOSARDA dances was passed on. All approved. A discussion on programming/co-ordinating Fall Fest was met with a resounding NO from the membership. The OACA is again going to run a Basic Summer Dance Program at St. Mark’s Anglican Church starting May 6 to July 15. There will be no Dancing in the Park program this year.</p>
i) RDTA Report	<p>No thing to Report</p>
<p>4. Old Business (max 12 minutes per item)</p>	
<p>a) Hearing Assistance Systems (an up-date)</p>	<p>After some discussion on various aspects of this issue, the Working Group re-affirmed its intention to present a full report to the Board at the March meeting as agreed at the January Board meeting.</p>
<p>b) New Dancer Recruiting Programs Development of an Action Plan</p>	<p>Last month we discussed problem with new dancer recruitment strategy doing well with 55+ group, but failing to attract younger dancers</p> <ul style="list-style-type: none"> • need to target younger groups without losing focus on 50 + crowd • suggested Young Dancer Program for late teens early 20's and Adult Dance Program for 30 and 40 year olds • published article in latest ST on this topic has generated some buzz

EOSARDA Board Meeting February 21, 2010

Vers 2.0

	<ul style="list-style-type: none"> • know that some clubs are discussing what to do one volunteer so far • need to establish an Action Plan to move this forward • suggested Action Plan will be referred to the April Council of Dancers for approval. This plan included the recruitment of Dancers/Callers/Cuers to join two small Steering Groups at regional level by March 30/2010 (4 or 5 people each) one for under 30's (Young Dancer Program) one for 30 and 40 year olds (Adult Dancer Program) • Each Steering Group to have two tasks Short term - plan, organize and implement Regional YDP and ADP Programs Medium term- facilitate/encourage creation of YDP and ADP Programs at club (and Member Association?) level
5. New Business	
a) Graduation	Bob Summers- See Appendix A Bob made the motion "I propose that we give new graduates a copy of Square Time in their graduate package". Seconded by Don Clingin. Motion passed with no decenters.
b) April Council of Dancers – Agenda	Put on the agenda: <ul style="list-style-type: none"> • Board Representatives • Volunteers for 2014 • Support Clubs for EOSARDA dances • Co-ordinators for these dances • Recruiting Initiatives • Reports
c) EOSARDA Reps to Federation _ Ziggy Segstro	There was a discussion concerning the role and function of EOSARDA's Federation representatives. The Board was of the opinion that our current Federation representatives are doing a good job and that no changes in the way things are currently operating are required
d) Dangles for Past Presidents – Gavin Currie	Gavin Currie advised that he had been requested to ask the Board to consider creating an EOSARDA Past President Dangle. The Board decided not to proceed with this initiative. Bruce moved that we abandon the idea and Bob Summers seconded it.
e) Equipment Repair-Andy Himberg-Larsen	Andy Himberg-Larsen stated that some of EOSARDA's sound equipment was in need of repair. He requested authority to proceed with the repairs. It was moved by Andy and seconded by Chuck that the Equipment Manager be authorized to spend up to

EOSARDA Board Meeting February 21, 2010

Vers 2.0

	\$200.00 to effect the necessary repairs. The motion passed.
	EOSARDA clothing was discussed and it was Moved by Don that EOSARDA reclaim the clothing (Sweatshirt) etc that were in basements and bring them back to the board. Ziggy offered to pick them up. Seconded by Bob Summers. It was decided to sell them at dances to get our cost back. For \$10 and \$15.00 a piece.
6. Other Business	
a)	

EOSARDA Board Meeting

February 21, 2010

Vers 2.0

Appendix A:

Date: February 23, 2010 10:07 AM

Board Members

To reduce the work needed to collect graduation information from the clubs, I have created a Web Form for clubs to fill in. Club reps will click on a link in an email (pasted in below) and this link will open the form on the web.

This Web Form will ensure:

- nothing is left out
- information will appear in the same order from each club
- information will be in the same format from each club
- we can load the information directly into Excel, sort by date, etc

This year, we are NOT collecting names of the new dancers. This greatly reduces the workload for us and will simplify and encourage quick responses from the clubs. The effort to handle names last year was quite significant and this year we have fewer people to handle the task. There's no real need for names; other groups like the Seaway Valley association visits clubs and make presentation without needing the names of dancers

If individual visiting Board Members would like names, a phone number and email address will be provided to enable them to get the names.

Also FYI, the information collected by the form will be shared with SVSRDA since they visit a number of these same clubs like we do.

Feel free to click on the link below and fill in the form to see what the clubs will see and to test the form out. Use "EOSARDA" as part of the club name so that I can just ignore your test information.

Let me know if anything needs to change if it's wrong, needs to be clearer or less confusing, but let's not be nitpicky here; changes to the form means a lot of steps to modify a base form on www.emailmeform.com, get their code and incorporate it into the file on my PC, and send the form to Pat Gauthier for her to replace the existing form on our website

Bob Summers

Text of the email to the clubs follows.

.
It's getting close to year-end when clubs celebrate the completion of one year of dancing with their new dancers. EOSARDA would like to visit your club to congratulate the new dancers and present them with a few handouts. For EOSARDA, the purpose is to recognize the new dancers'

EOSARDA Board Meeting

February 21, 2010

Vers 2.0

commitment throughout the year, regardless of attained proficiency or whether they are ready to move to the next level.

To make it easier for us to handle information from so many clubs, we have created a Form on the web for you to fill in. The link is at the bottom of this email. You will NOT need the names of your new dancers to fill in the form.

No Dancers? If you are a club who normally might have new dancers but don't have any this year, Please FILL IN THE FORM anyway and ENTER ZERO (0) for the number of new dancers. With this information we won't have to bother you again to see why we didn't get any information from you.

Handouts: Some handouts are given to each "household", not necessarily each person. Therefore we would like to know the Number of Couples AND the Number of Solo Dancers. For example you might have 3 couples and 2 solo dancers for a total of 8 new dancers (3 couples $(3 \times 2 = 6)$ + 2 solo = 8)

Square Time: This year, EOSARDA would like to present the new dancers with a free copy of Square Time if they are not already getting the magazine. Please indicate if you would like an EOSARDA Board Member to include copies of Square Time when they visit.

If you have other concerns, please email Bob Summers at summers_bob@yahoo.ca.

Appendix B

Frosty Fling, February 6, 2010

By 6 o'clock the dance committee had all gathered to begin preparations, but the Mother Teresa High School remained locked. Through the efforts of our school volunteer, Frankie, and his Mom, Kathy, we were finally able to gain access to the building at approx 6:45. Needless to say, there was much scrambling to get everything up and ready for our dancers, some of whom had already begun to arrive. But, the EOSARDA Board members set immediately to work, and did what had to be done.

Thanks to Gavin & Pat for looking after the coffee, tea and other refreshments, Bruce & Linda for getting the Share the Wealth Table up and running, and Marguerite Summers for setting up the sign-in sheets and taking care of ribbon returns. Thanks also to Dave and Ziggy for ensuring that we started with a full container of cold water. Members of Limestone Dancers helped out as well. And of course, our callers Andy & Bob, and cuers Jean & Gerry, got right to work to ensure that we were able to start dancing on time. And we did! We had approx 175 dancers sign in, and were able to share 3 envelopes of \$50.00 each from the Share the Wealth sales. As well, through the efforts of Judy MacPhee and her team we were able to submit a cheque for \$1,367.00 to the Heart & Stroke Association, through the sale of gently used clothes. Thank you, everybody, for supporting such a worthwhile organization.

**EOSARDA Board Meeting
February 21, 2010**

Vers 2.0

PS I have been informed that the Custodial Superintendant for the Barrhaven Schools for the Separate School Board has asked that his cell number be included on all contracts issued to his schools (Mother Teresa is one) so there is not a repeat of what happened on Feb 6th, 2010.